

**Nova High School 2018-2019**  
**School Counseling Team – Duties and Responsibilities**  
**Dr. John R. LaCasse, Principal**

<b>ALIN ANDRE, DIRECTOR OF SCHOOL COUNSELING</b> (ext. 323-1670)	<b>BRENDA ERIE, SCHOOL COUNSELOR</b> (ext. 323-1747)	<b>DARRANCE GILLION, SCHOOL COUNSELOR</b> (ext. 323-1696)
<b>Guidance: 11<sup>th</sup> Grade</b> <ul style="list-style-type: none"> <li>• Annual School Counseling Plan</li> <li>• Classroom Visits</li> <li>• Dual Enrollment</li> <li>• ESLS/ELL Operations</li> <li>• Guidance a la Carte</li> <li>• Open House</li> <li>• RtI/504 Plans</li> <li>• Suicide Liaison</li> </ul>	<b>Guidance: 9<sup>th</sup> Grade</b> <ul style="list-style-type: none"> <li>• Classroom Visits</li> <li>• Guidance Interns</li> <li>• Dual Enrollment Coordinator</li> <li>• Guidance a la Carte</li> <li>• RtI/504 Plans</li> <li>• PASL</li> <li>• Suicide Liaison</li> </ul>	<b>Guidance: 10<sup>th</sup> Grade</b> <ul style="list-style-type: none"> <li>• Academic Awards (9-11)</li> <li>• Classroom Visits</li> <li>• Guidance a la Carte</li> <li>• Guidance Newsletter</li> <li>• Dual Enrollment</li> <li>• Recognition Events (Kids of Character, etc.)</li> <li>• RtI/504 Plans</li> </ul>
<b>JENNA GENTILE, SCHOOL COUNSELOR</b> (ext. 323-1747)	<b>CHARLENE POWELL, TESTING COORDINATOR</b> (ext. 323-1671)	<b>PAM KIRTMAN, BRACE ADVISOR</b> (ext. 323-1726)
<b>Guidance: 12<sup>th</sup> Grade</b> <ul style="list-style-type: none"> <li>• Broward Virtual</li> <li>• Classroom Visits</li> <li>• Data Analysis – Collection / Production of Reports</li> <li>• Dual Enrollment</li> <li>• Graduation</li> <li>• Guidance a la carte</li> <li>• RtI/504 Plans</li> <li>• Senior Letters</li> <li>• Service Hours</li> </ul>	<b>Guidance: PASL Support &amp; New to Nova</b> <ul style="list-style-type: none"> <li>• 504 Plan Liaison</li> <li>• PTC coverage (as needed)</li> <li>• Guidance a la Carte</li> <li>• Guidance Newsletter (2)</li> <li>• Listen Initiative</li> <li>• Naviance Facilitator</li> <li>• RtI Liaison</li> <li>• Small Groups Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• Bright Futures</li> <li>• Broward College Drive</li> <li>• College Fair</li> <li>• Financial Aid Coordinator</li> <li>• Naviance Site Supervisor</li> <li>• Parent Night Events (FAFSA, Seniors, etc)</li> <li>• Scholarships</li> <li>• Senior Awards Coordinator</li> </ul>
<b>TERA IVEY, ESE SPECIALIST</b> (ext. 323-1667)		

- Child Abuse Liaison
- ESLS Grade 9-12 PTC's
- ESLS/504/RtI
- Foster Care Liaison
- Homeless Liaison
- Hospital Homebound
- Support Facilitation Schedule
- Testing Team